



Meeting **Keynsham Area Forum**
Date **Wednesday, 18th February, 2015**
Time **6.30 - 9.00 pm**
Venue **Community Space, Keynsham - Market Walk, Keynsham**

ASK THE FORUM (6.30PM)

Open public session

TEA BREAK

	Subject		
1.	WELCOME AND INTRODUCTION Chairman of Forum, Tony Crouch		7.30pm
2.	Note apologies from Forum members		
3.	Notes of the last meeting		
4.	Matters arising		
5.	YOUR CARE, YOUR WAY: LET'S PLAN COMMUNITY SERVICES TOGETHER NHS BaNES Clinical Commissioning Group and the Council are working together to review community health and social care services and identify what's needed in the future. Presentation, Q&A session and round table discussions		
6.	FUTURE AGENDA ITEMS		
7.	DATES OF FUTURE MEETINGS		9.00pm

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Ask The Forum - Keynsham

Date question submitted	How submitted (email, phone, etc)	Question	Action Y/N	Officer	Organisation	Response	Open/ Closed
05/02/15	By email	Why do we have to wait for a death or serious injury to occur before something is done to stop lorries and cars speeding on the A39 in Corston? Given that 1. There is a blind bend in the road outside the church 2. Nothing has been done to maintain the 30 mph signs painted on the road some years ago (now largely worn away) 3. Lorries have a much longer stopping distance when travelling at speed, particularly downhill 4. There is no 40mph 'buffer zone' in either direction or Visually Activated Devices (unlike most other villages in the area), ISN'T IT ABOUT TIME SOMETHING WAS DONE?	Yes		Police & Council	Response being collated to be reported at meeting 18th February 2015	
28/11/14	KA Forum	What will be the frequency of the Police presence in the new One Stop Shop?	Yes	Inspector Treweek	Police	The Police Enquiry Office service started on the 5th January in the One Stop Shop. The opening times are: Monday 9am – 5pm, Tuesday 9am – 5pm, Wednesday 9.30am – 5pm, Thursday 9am – 5pm, Friday 8.30am – 4.30pm, closed weekends and bank holidays. Closed for lunch: 1.15pm – 2pm. Uniformed officers and PCSOs will be working from the One Stop Shop. The Keynsham Safer Stronger Neighbourhoods Team will continue to patrol the beat areas.	Closed

28/11/14	KA Forum	Are the old zig zag lines still on Temple Street enforceable? They are causing confusion for customers and traders.	Yes	Kelvin Packer	B&NES Council	Yes they are still technically enforceable. A penalty notice or fine could be challenged if the lines are not clearly visible. The area is due to be resurfaced and lines repainted as part of the overall programme of Highway Works. This will prevent any further confusion.	Closed
28/11/14	KA Forum	We understand that a pedestrian and access audit is going to be undertaken for Keynsham. There are currently plastic barriers on Temple Street to help funnel pedestrians across the road. Please could we request that this is undertaken as a matter of urgency.	Yes	Kelvin Packer	B&NES Council	There are two audits that need to be programmed. Project Delivery will conduct a stage 3 road safety audit. This can only be undertaken after the scheme has been completed. A wider pedestrian access audit covering routes to and through the town centre is being commissioned by the Transport team to inform the further development of Transport Strategy schemes. It is unlikely that the results from both audits will be available for 6 months.	Closed
28/11/14	KA Forum	Kerb heights - the new paving and kerb heights are similar to those in Milsom street in Bath. However in Bath there are chrome posts for safety, but not in Keynsham, will posts be installed?	Yes	Kelvin Packer	B&NES Council	There is a 30mm kerb height agreed for the scheme. There are no plans to install additional bollards or posts. This additional street furniture would create a maintenance liability for the Council.	Closed
28/11/14	KA Forum	Where will the delivery bays be located in the new Keynsham development?	Yes	Kelvin Packer	B&NES Council	The approved plans show loading bays in two locations, one on the High Street frontage and one on Bath Hill East.	Closed

28/11/14	KA Forum	Discussions have ceased between Avon Wildlife Trust and Taylor Wimpy regarding the environmental mgt plan for the Somerdale Site. Can the Council could help bring Avon Wildlife Group back around the table to talk to Taylor Wimpy?	Yes	Gwilym Jones	B&NES Council	Avon Wildlife Trust (AWT) were in discussion with Taylor Wimpey around the time the planning application for the development of the site was being prepared. This concerned a possible role in supporting landscape and ecology proposals on the site through the provision of management and maintenance advice and services. Documents submitted by Taylor Wimpey in support of their planning application refer to "initial stages of consultation with the Avon Wildlife Trust", however AWT were not appointed or named as the preferred organisation to manage and maintain the site or take forward particular projects. The Council was not party to those discussions and it is not for the Council to represent AWT in commercial negotiations and, in the absence of a binding agreement between Taylor Wimpey and AWT this is ultimately a commercial matter for Taylor Wimpey.	Closed
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28/11/14	KA Forum	What are the latest developments regarding the HorseWorld site in Whitchurch?	Yes	Neil Best	B&NES Council	<p>Answer sought after the meeting. A site allocation for around 200 dwellings was made in the Core Strategy at Whitchurch (Policy RA5); this is in addition to the RA1 policy. Horseworld currently own the majority of the allocated site, however, they are currently in the process of selling this land. Barratt Homes have options on the remainder of the site. The landowners have been working together and will be proposing a comprehensive Masterplan, once a new landowner is in the picture; they have informed us that they will then be progressing to public consultation on a draft Masterplan. The Masterplan will be informed by the previous outline planning application for the Horseworld site. Following public consultation the Masterplan will be taken to Development Control Committee in advance of a planning application. It is anticipated that the public consultation will take place in the New Year once the land sale has taken place. The Planning Policy Team will be in touch with the Parish Council once they have further details. As this is a strategic land allocation it is outside the remit of the Neighbourhood Plan that is under preparation for Whitchurch, however, it will clearly have an impact on the Plan preparation.</p>	Closed
28/11/14	KA Forum	Long stay parking permit holders are regularly using Ashton Way Car park. Is there any way that we can reduce the number of long stay visitors parking in short stay car parks?	Yes	Chris Major	B&NES Council	<p>A parking survey for Keynsham Town centre will be carried out shortly. The results of the survey will inform any future changes required to the parking arrangements.</p>	Closed

15/10/14	KA Forum	Concerns were raised regarding the increase in shoplifting in Keynsham High Street. Could the radio link scheme run by the Crime Partnership be more available to local traders?	Yes	Dave Dixon / PC Hawtin	Business Crime Partnership & Police	The Chair and PC Hawtin have met and are planning to target the new business in the town centre. They will be attending the February Chamber of Commerce. The cost for the scheme is £275 per year includes Radio, co-ordinator, link to CCTV and data sharing intelligence through secure website. For further information contact the Chair, Dave Dixon, email dave_dixon@bathnes.gov.uk tel: 01225 396532.	Closed
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Connecting Communities
DRAFT Note of the meeting of the Keynsham Area Forum
held on Thursday 27th November 2014, 6.30pm
in the Community Space, One Stop Shop, Market Walk, Keynsham

Members Attendance	
Tony Crouch	Keynsham Town Council and Chair of Forum
Brian Simmons	Ward Councillor, Bath & North East Somerset Council
Charles Gerrish	Ward Councillor, Bath & North East Somerset Council
Alan Hale	Ward Councillor, Bath & North East Somerset Council
Roger Busby	Keynsham Civic Society
Martin Carter	Farmborough Parish Council
Duncan Hounsell	Saltford Parish Council
Christine Hounsell	Saltford Business Network
Clive Fricker	Keynsham Town Council
Gill Hellier	Keynsham Town Council
Dawn Drury	Compton Dando Parish Council
Peter Duppa-Miller OBE	B&NES Local Councils Association
Jason Edwards	Avon Fire and Rescue
Councillor Charles Gerrish	Bath & North East Somerset Council
PC Samantha Kayser	Avon and Somerset Police
PC Gemma Hill	Avon and Somerset Police
Samantha Paterson	Curo
Margaret Wilson	Churches Together Keynsham and Saltford
Alyson Lampard	Whitchurch Parish Council
Marie Williamson	Whitchurch Parish Council
John Paget	Keynsham Chamber of Commerce
Philippa Paget	Compton Dando Parish Council
Others in attendance	
Councillor Paul Crossley	Leader of Bath & North East Somerset Council
Richard Curry	Compton Martin Parish Council and Chair of CV Forum
Peter Duppa-Miller	B&NES Local Councils Association
Brian Wilson	Member of the Public
B Porter	Keynsham and Saltford Probus
G John	Keynsham and Saltford Probus
Andy Hawkin	Keynsham Trader – Bath Ink and Toner
Mike Young	Member of the Public
William Hobhouse	Member of the Public
Wera Hobhouse	Parliamentary Candidate for North East Somerset
Officers	
Sara Dixon	Bath & North East Somerset Council
Dave Dixon	Bath & North East Somerset Council
Neil Best	Bath & North East Somerset Council
Julie O'Rourke	Bath & North East Somerset Council



1. Welcome and Introductions

- 1.1 Tony Crouch Chair of the Forum welcomed everyone to the meeting. The aim of the Forum is to improve collaboration and engagement between the public sector, voluntary sector and the local community. As a way of encouraging members of the public to attend our meetings, at our last meeting we agreed to split the meeting into two parts.
- 1.2 The first part of the meeting, 'Ask the Forum', will be an informal open session where members of the public and forum members are invited to ask questions. This will last no longer than 1 hour. The second part of the meeting is more formal and will include presentations and invited speakers on topical issues.
- 1.3 'Ask the Forum' session will finish at 7.20pm, there will be a short tea break before commencing the second part of the meeting. Members of the public are invited to stay if they wish.

2. Ask the Forum

- 2.1 The Chair invited the Police and Curo to provide an update report on activity. The Chair invited questions on Policing matters and any other issues from the floor. There were no questions submitted in advance of the meeting that were required to be tabled.
- 2.2 Questions that required a further response have been recorded on the attached action log.
- 2.3 **NOTE:** PACT and Parish Cluster meetings have now been disbanded. Issues previously raised at these meetings can be discussed during the informal part of the Keynsham Area Forum meeting.
- 2.4 Councillor Crossley, Brian Wilson, B Porter, G John, A Hawkin, M Young, PC Kayser, PC Hill, S Patterson, D Hounsell, C Hounsell, left the meeting.

(15 MIN BREAK)

3. Apologies and notes of the previous meeting

- 3.1 Apologies were received from PC Lisa Hawtin, Jo Swift, Keynsham Town Council, Cllr Sally Davies, Ed Bramall, Curo, Adrian Inker, Community @ 67, Mark Hayward.
- 3.2 The notes were agreed as an accurate record.

4. Matters arising

- 4.1 7.3.1 Alyson Lampard from Whitchurch Parish Council - Whitchurch falls under the responsibility of the Bristol CCG. How will the CCG address the boundary issues where the Local authority and CCG boundaries do not align? The Chair confirmed that he had reported this issue at the Your Health Your Voice meeting. The Chair of the CCG Mr Orton confirmed the boundaries were different. For those communities in B&NES that



fell outside of the B&NES CCG boundary, they would have to speak separately to their corresponding CCG.

- 4.2 The group were concerned with the response and further discussions were held. Alyson also highlighted that there was no capacity for new patients in their current GP practice (located in Bristol). There is concern that any new development in the village will have a serious impact on services, however there is no control / influence in what happens in a neighbouring authority.
- 4.3 One further issue was raised in relation to a former Keynsham resident, who was moved to a Care Home just on the boundary of B&NES in Bristol had been refused to be seen by their Keynsham GP. There was a concern regarding the consistency of care and the need for boarding CCGs to work together to solve local issues rather than just passing on the problem. The group commented that other communities must have similar problems particularly where boundaries do not align.
- 4.4 Sara confirmed that they had a meeting planned with the CCG in December and she would raise this issue again. She also added that the CCG will be attending the Forum meetings in February to launch their Community Services Review. Any health related issues in the meantime can be raised and the Chair will report back to the Your Health, Your voice meetings.
- 4.5 At the joint CV and Keynsham Forum Chair's meeting with the Council Sponsor Louise Fradd, an issue relating to planned highways works and diversions in Chew Stoke was discussed. Louise agreed that each Forum should receive a list of all the Highways works planned, so that the Forum can feed in any concerns or issues they may have. This will be brought to a future meeting.
- 4.6 Also raised at the joint chair's meeting was representation from Education. Sara was asked to contact the Headteacher from Wellsway School who chairs a joint meeting between the secondary schools. Sara is waiting for a response.

5. Placemaking

- 5.1 The Chair welcomed Neil Best and Julie O'Rourke to the meeting. Neil gave a presentation on the Placemaking Plan consultation.
- 5.2 The consultations documents are available online at:
<http://www.bathnes.gov.uk/services/planning-and-building-control/planning-policy/placemaking-plan>
- 5.3 The attached presentation that accompanies these notes covers the full presentation that was provided at the meeting.
- 5.4 Question and answers raised during this item were as follows:-

Q - What happens if the Inspector has concerns about the document and will there be any contingency in place?



A – *The timeline assumes everything goes according to plan.*

Q – Will there be a new Inspector?

A – *It is highly liked that we will get a new Inspector.*

Q – Is it too late to tighten up on the employment use on the Somerdale site?

A – *It is important to formally allocate the site even if offices are built to protect in the future. It is important that as much protection is given.*

Q - Would Kelston Road play area qualify as local green space?

A – *The area would have to be assessed against the criteria. Encourage green spaces to be put forward, although they cannot be large green spaces.*

Q - Whitchurch has been designated as RA1 and RA5 village and it is referred to as one of the largest and most sustainable villages. Whitchurch village does not have any facilities, the Parish would like clarification.

A – *Answer sought after the meeting. The Core Strategy does not state that Whitchurch is one of the “largest and most sustainable villages” in itself – it was the village’s relationship to facilities and services in Bristol that was taken into account in the Sustainability Appraisal. The Planning Inspector accepted this argument – and hence the RA1 and RA5 allocations were found sound. As part of the planning policy process a rural facilities audit accurately reflected the services and facilities in Whitchurch village – but also in adjoining Stockwood area. The Council has a duty to cooperate with Bristol City Council, and therefore the Council does have the potential to influence planning in Bristol and vice versa.*

6. Area profile, forum priorities and action plan

- 6.1 Sara referred to the amended profile previously circulate to group. Sara apologised for the errors she made in the original document specifically relating to ‘Whitchurch being the largest village’ and ‘a health centre in the village’ as these statements were incorrect. These amendments had been made and re-circulated to the group prior to the meeting. The profiles are a draft document and further comments, amendments and additions can be made.
- 6.2 The profiles are a working draft and aim to provide an overview of the population and its characteristics and gain a better understanding of the issues and opportunities affecting the local community. More work is required on developing the profile further, particularly around the areas where the priorities have been identified.
- 6.3 There was a discussion regarding the need to further reflect each villages’ characteristics to highlight similarities and differences between each area, the example given, lack of identity felt by Whitchurch village due to its proximity to Bristol. This may further inform the priorities already set out by the Forum. It was important that the profiles did not lose the identity of each town/village and therefore it was suggested that a short paragraph on each be included in the profiles.
- 6.4 Sara agreed to progress this further and report back to a future meeting.



7. 10 in 100 Project

- 7.1 For information. The Council's internal 10 in 100 project, which aims to bring forward the ideas of staff through a supported programme, is exploring the idea of offering this to the community. Any ideas for this programme to be sent to Sara Dixon.
- 7.2 Previous projects included; Parish Rangers, incentives for volunteers, Book Bugs, Reading between the lines, shopping plus, Wheels for All and Warpit.

8. Rural Broadband

- 8.1 Sara referred to the briefing note previously circulated to the group.
- 8.2 The Council has appointed Matthys van Tonder to drive forward the delivery of Broad band and Wi-Fi across B&NES. This will include exploring options for sharing access to the School Fibre Network across B&NES.

9. Any other business

- 9.1 None

10. Future agenda items

- 10.1 Future agenda items included: CCG Community Services Review, Air Quality Management Plan, Keynsham Fire Station redevelopment, Area Profiles and Action plans.
- 10.2 Alyson Lampard requested whether there would be any funding for air quality monitoring for Whitchurch. Sara agreed to follow up.

11. Dates of future meetings

- 11.1 Wednesday 18th February 2015, 6.30pm, Community building, One Stop Shop, Keynsham
Close

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To cover:

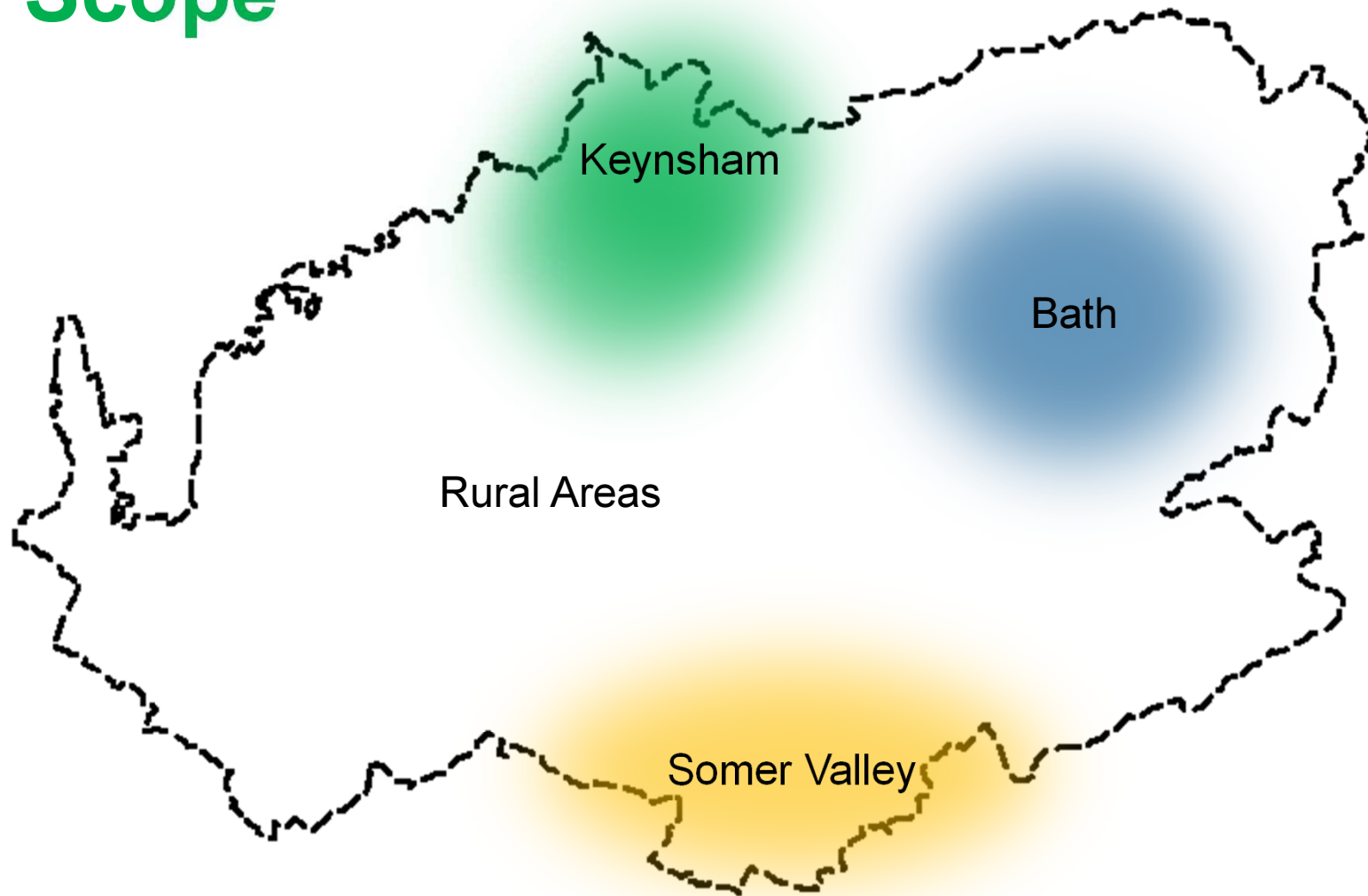
- » Overview
- » Programme
- » Options document content
- » Public consultation
- » Next steps – working towards Draft Plan



Placemaking Plan Scope & Purpose

- » Complement Core Strategy - Local Plan Part 2
- » **Options Stage** – nothing set in stone yet
- » Allocate sites for development – options, land use mix, design principles, infrastructure needed, any alternatives
- » District-wide Development Management policies (mix of new policies and review of existing B&NES Local Plan policies)
- » Designate Local Green Spaces

Scope



Programme

Options Consultation – Nov 2014

Draft Plan – September 2015

Submit for Exam – Jan 2016

Examination – March 2016

Inspector's Report – July 2016

Adopted – September 2016

Bath and North East Somerset – *The place to live, work and visit*



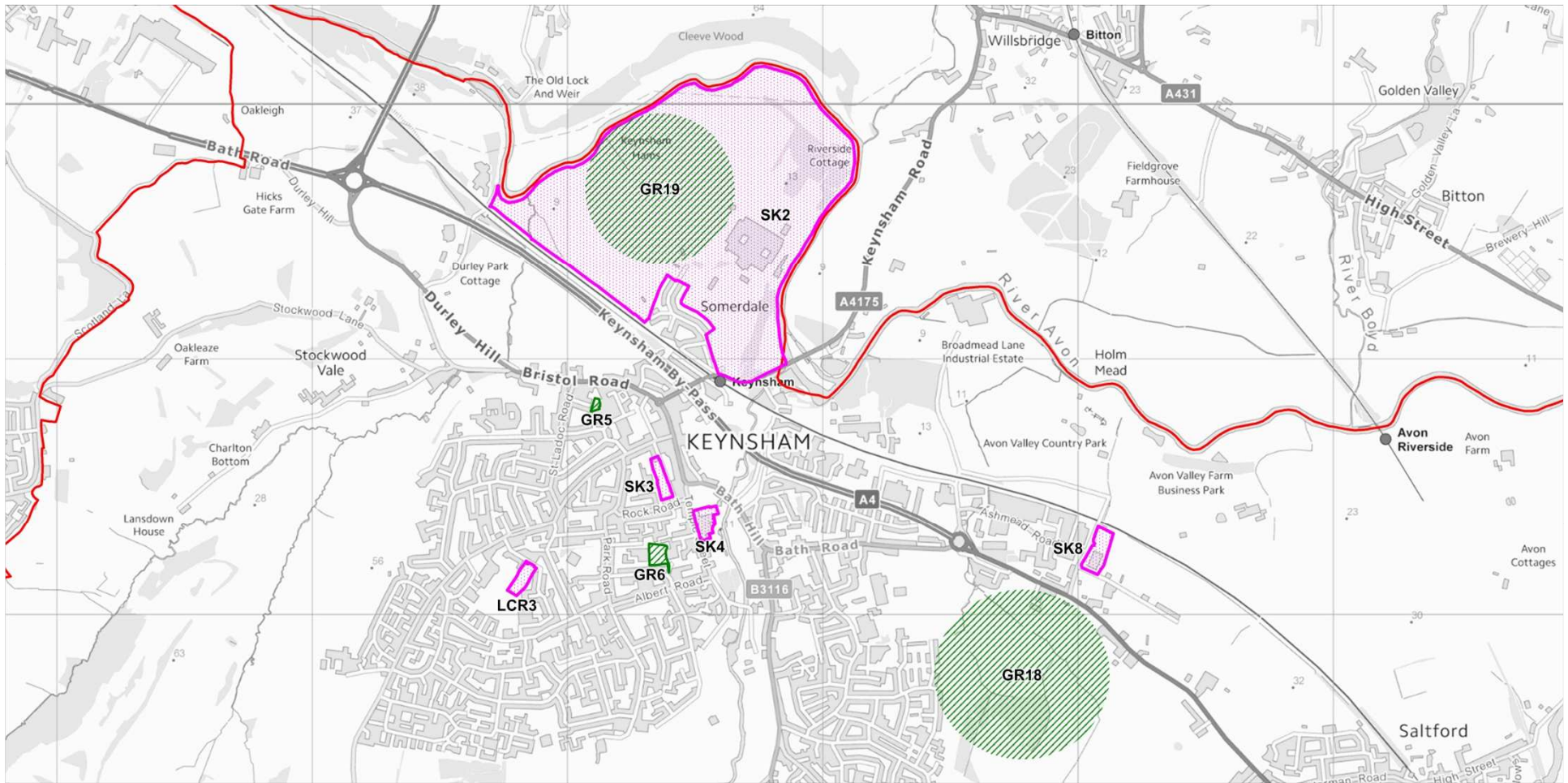
Sites

- Overview
- Somerdale
- Ashton Way Car park
- Riverside Offices and Fire Station
- Pixash Lane Waste Site
- Local Green Space in Keynsham

Generic Policies

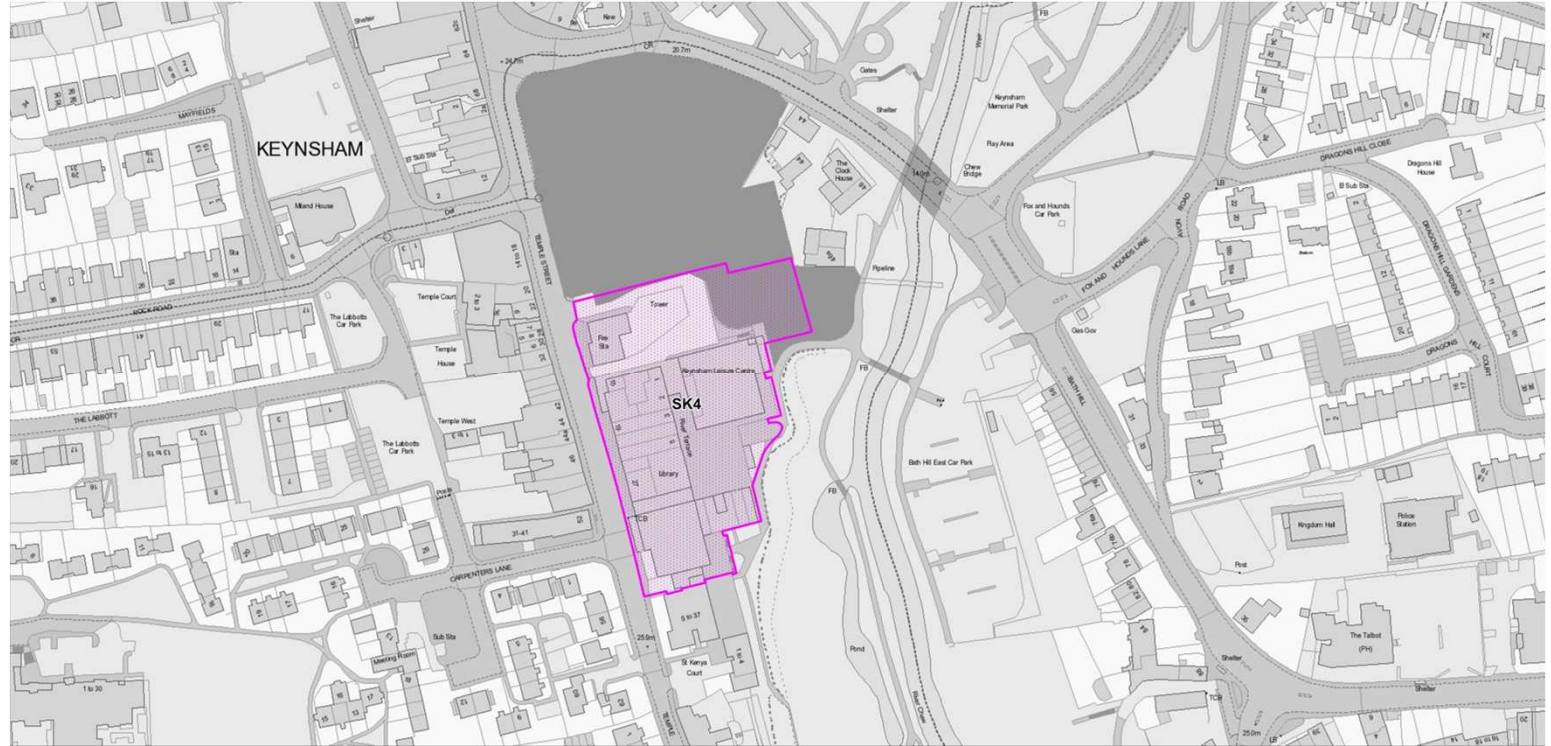
- Housing
- Retail
- Employment
- Transport
- Green Infrastructure
- Lighting
- Energy Minerals
- SUDS
- Local Food
- Renewable Energy

Keynsham Sites



Site Options Example

Riverside Offices and Fire Station (SK4)



- CONTEXT
- EMERGING DEVELOPMENT & DESIGN PRINCIPLES
- ALTERNATIVE OPTIONS

Local Green Space Example

Land
west of
St John's
Court /
east of
Millward
Road
(GR5)





This section of the Document includes the Keynsham Forum Parishes of:

- » Chelwood, Compton Dando, Corston, Farmborough, Saltford, Whitchurch, Marksbury
- » No options for development are presented for these Parishes in the Placemaking Plan

Green Belt

- » Whitchurch already accommodating significant development through the Core Strategy
- » Saltford, Whitchurch and Farmborough are ‘inset’ from the Green Belt – housing development opportunities can still come forward within the Housing Development Boundaries, but limited opportunities outside because of Green Belt
- » All other villages are ‘washed over’ by Green Belt – only limited infilling allowed within HDB

Housing Development Boundary Review

- » Town & Parish Councils have already contributed to and continue to have the opportunity to be involved in reviewing HDBs
- » Twofold process – update to take account new development & review against principles outline in the document
- » Reviewed HDBs to be set out in Draft Plan

Consultation

- » 9 week Consultation (27.11.14 –30.01.15)
- » Exhibitions/drop-in events
- » **Keynsham event on Monday 8th December in the One Stop Shop 4-8pm**
- » Mail outs/publicity
- » On-line consultation system
- » Comments submitted by 30.01.15
- » Longer period of collaboration in 2015 to get to Draft Plan

Placemaking Plan options consultation

What type of development?

Ensuring excellence in new development proposals?

Safeguarding our natural and historic assets?

An opportunity to influence the emerging vision and design principles for development sites in Bath, Keynsham, the Somer Valley and the Rural Areas and to help shape new planning policies.

Consultation ends on 30th January 2015

Find out more about the consultation and to respond online at www.bathnes.gov.uk/placemakingplan

Bath & North East
Somerset Council

Options Consultation

Town & Parish Council role:

- » Helping to publicise consultation & events
- » Opportunity to hold own events (B&NES support available)
- » Commenting directly on the document
- » Continue collaborative working

Next Steps

- » Continue collaborative working in preparing Draft Plan
- » 4 main areas of work:
 - » Progressing site allocations
 - » Local Green Space designation
 - » HDB review
 - » Relevant district-wide policies

Next Steps

- » Council will be in touch later this year to:
 - » Outline opportunities to continue to be involved
 - » Circulate guidance/resources to support work
 - » Set out programme of work

Draft Agenda Plan – Connecting Communities Forum

Date	Bathavon Forum	Chew Valley Forum	Keynsham Area Forum	Somer Valley Forum
July 14	Not established	<ul style="list-style-type: none"> Disband CVAP Agree Terms of Reference and Membership Appointment of Chair and Vice Chair 	<ul style="list-style-type: none"> Disband CVAP Agree Terms of Reference and Membership Appointment of Chair and Vice Chair 	<ul style="list-style-type: none"> SVF disbanded in May 14 Appointment of Chair and Vice Chair Workshop on priorities
Oct 14	Not established	<ul style="list-style-type: none"> Working arrangement and membership Core Strategy Update Reviewing priorities/issues Update from Police 	<ul style="list-style-type: none"> Working arrangement and membership Core Strategy Update Draft Keynsham Transport Strategy Reviewing priorities/issues Update from Police 	<ul style="list-style-type: none"> Agree Terms of Reference (Carried forward from July Meeting) Core Strategy Update Update from Police
Nov 14	Not established	<ul style="list-style-type: none"> Ask the Forum Placemaking Plan Area profile Rural Broadband Briefing note 10 in 100 Briefing note 	<ul style="list-style-type: none"> Ask the Forum Placemaking Plan Area profile Rural Broadband Briefing note 10 in 100 Briefing note 	<ul style="list-style-type: none"> Ask the Forum Placemaking Plan CCG Presentation
Feb 15	Not established	<ul style="list-style-type: none"> Ask the Forum CCG Community Services Review 	<ul style="list-style-type: none"> Ask the Forum CCG Community Services Review 	<ul style="list-style-type: none"> Ask the Forum CCG Community Services Review
Qtr 1 Apr – June 15	<ul style="list-style-type: none"> Area Profiles and Action plans Green Spaces Strategy (Parks and Open Spaces) CCG Community Services Review – Options paper 	<ul style="list-style-type: none"> Area Profiles and Action plans AGM Green Spaces Strategy (Parks and Open Spaces) CCG Community Services Review – Options paper 	<ul style="list-style-type: none"> Area Profiles and Action plans AGM Green Spaces Strategy (Parks and Open Spaces) CCG Community Services Review – Options paper Keynsham and Saltford Air Quality Management Plan 	<ul style="list-style-type: none"> Area Profiles and Action plans AGM Green Spaces Strategy (Parks and Open Spaces) CCG Community Services Review – Options paper Somer Valley Business Centre Option

Qtr 2 July – Sept 15	<ul style="list-style-type: none"> • Scheduled Capital Highways schemes • Rural Broadband • Healthwatch – focussing on key themes and CCG priorities (every 6 months) • Placemaking update • Multi Agency Community Safety Plan 	<ul style="list-style-type: none"> • Scheduled Capital Highways • Rural Broadband • Healthwatch – focussing on key themes and CCG priorities (every 6 months) • Placemaking update • Multi Agency Community Safety Plan 	<ul style="list-style-type: none"> • Scheduled Capital Highways schemes • Keynsham Transport Strategy • Healthwatch – focussing on key themes and CCG priorities (every 6 months) • Keynsham Fire Station redevelopment • Placemaking update • Multi Agency Community Safety Plan 	<ul style="list-style-type: none"> • Scheduled Capital Highways schemes • Healthwatch – focussing on key themes and CCG priorities (every 6 months) • Placemaking update • Multi Agency Community Safety Plan
Qtr 3 Oct – Dec 15	<ul style="list-style-type: none"> • Budget Fair Consultation 	<ul style="list-style-type: none"> • Budget Fair Consultation 	<ul style="list-style-type: none"> • Budget Fair Consultation 	<ul style="list-style-type: none"> • Budget Fair Consultation
Qtr 4 Jan – Mar 16	<ul style="list-style-type: none"> • Healthwatch – focussing on key themes and CCG priorities (every 6 months) 	<ul style="list-style-type: none"> • Healthwatch – focussing on key themes and CCG priorities (every 6 months) 	<ul style="list-style-type: none"> • Healthwatch – focussing on key themes and CCG priorities (every 6 months) 	<ul style="list-style-type: none"> • Healthwatch – focussing on key themes and CCG priorities (every 6 months)